Present: Daniel Abramson (Chair); Michael Reed; Malik Mufti; Patrick Forber; Matt Panzer; Ning Ma; Ichiro Takayoshi; Rachael Bonoan (GSC Student Representative); Christie Maciejewski and Bryson Wong (TCU Senate Student Representatives); Ex Officio Members: Laura C. Wood and Laura Walters

Absent: David Garman; Sam Thomas; Richard Weiss; Isabelle Naginski

1. Chair’s Welcome and Member Introductions: Daniel Abramson, Chair
   1. Danny welcomed the members of the Library Committee and asked everyone to introduce themselves and to answer the following questions: Why did you want to join the committee? What issues are important to you about Tisch Library? Responses ranged from valuing the library’s resources, including both print and electronic, as well as wanting to support the work of the library and the librarians; advocating for greater resources to support inter-disciplinary work; learning how students can access and utilize the resources; encouraging library improvements that would benefit students; and advocating on behalf of the library with faculty colleagues to wanting faculty to engage and be part of the library’s evolution. Danny informed the group that a key focus for this year’s committee will be on eliciting faculty feedback re: impact and needs pertaining to collections management – i.e. – issues of on- and off-site storage of library materials.

2. Materials Budget Request: Laura Wood, Director, Tisch Library and Laura Walters, Associate Director for Collection Management and Access, Tisch Library
   Tisch Library’s budget is divided into 3 parts – compensation, materials, and everything else. Sixty percent or more of Tisch’s budget is spent on materials, and this has grown over the years. For FY14, Tisch requested an 8.4% increase for collections and received 5%. For FY15, we’re requesting an 8.2% increase. Members asked if money from the capital campaign could supplement the budget. Laura said she would address this with the Administration to see if this would be a possibility, especially for large, one-time costs. This option may not be appealing to donors, however. There needs to be a balance between fixed- and one-time costs. There was a consensus of support from members for the materials budget request.

3. Renovation Update: Laura Wood
   There have been enormous changes in the way that research is done since the library was renovated in 1996, including greater integration of computing technology. 2005 was the official start of the quest for a Learning Commons at Tisch. In May 2012, a planning consultant, Aaron Cohen and Associates, was hired to provide a conceptual design. Cost estimates were generated last spring and 8 reno options were presented to the A&S and SOE EADs in May. As a result of feedback from the EADs, a more detailed cost estimate was created for one of the options, which was then presented in late August to the EADs, the Deans of A&S and SOE, David Kahle, and other members of Central Administration.

   There are three phases of the reno plan. Preliminary work started this past summer with ILL being moved into the Access Services area and Room 224 being built out for research consultations. Phase I includes a Learning Commons being built on the main floor of the library (Level 2); Phase II includes the DDS moving to Level 2 and expanding. GIS also will expand and there will be an increased connection between GIS and the DDS; and Phase III
includes changes to/a small expansion of the Level 1 study areas. Laura will present to the Executive Committee in November to advocate for inclusion in their 5 year capital plan.

4. **Collections Management: Laura Wood**

Tisch Library is running out of room for the collection whether we renovate or not. The footprint of the collection needs to be reduced by approximately 20%. It is unique that we do not have off-site storage already. A large majority of the work of the committee this year will focus upon what is relevant about the collection to members and colleagues, and what is/are the best process(es) for engaging the wider community as well as for finding moments for generating feedback. Members suggested that the faculty and chairs’ meetings were a priority. Ichiro Takayoshi stressed that a unified and seamless online process for requesting off-site materials is essential. Michael Reed feels strongly about the capacity for browsing. Matt Panzer suggested optimizing reduction per field.

The basic strategic principles for weeding and moving materials will be discussed at greater length in future meetings. Cultural values and faculty-driven assignments and requirements will be an important part of the strategy. As far as a few of the options go, some e-book platforms are a rental model, and some e-books are not of good quality. Additionally, since they have to be bought in packs, we do not have any control over the sets. Scanning whole books is a huge issue re: copyright law, and becomes very costly if copyright is not an issue. As far as costs for off-site storage, Laura Wood is involved with a regional print management strategy project, a Five Colleges Mellon-funded project, to see if collaboration would be viable. The timeline for the transition to off-site storage is within the next three years. Extensive collections weeding is occurring currently, particularly within the maps and reference book collections, which are being re-gifted and donated. The committee will be asked for feedback re: additional weeding and off-site storage choices.

5. **Director’s Report**

The meeting was adjourned at 1:15 PM. The next Library Committee Meeting will be on November 13, 2013 from noon – 1:15 PM in the Austin Conference Room.