Tisch Library Director’s Report  
Library Committee, November 13, 2013

Internal Audit
In 2013, Tisch Library participated in a routine internal audit by the Tufts Audit and Management Advisory Services. The library was generally commended by the auditor for our operations and she made a few recommendations to further strengthen our internal controls in relation to handling cash payments for fines and backing up server data. This fall, the follow-up review was conducted and the library has successfully implemented satisfactory improvements.

Eliminate Cash Handling
In response to suggestions for strengthening cash handling processes (see Audit note above), Tisch Library has decided to eliminate cash payments. As of October 7, 2013, three forms of payment are available: Jumbo Cash, personal check, or online via credit/debit card.

OA discussion with Dean’s Steering Committee
The Provost's Open Access Fund has supported faculty fees for publishing in Open Access publications. This pilot program is currently on hiatus, pending the outcome of the T10 planning process. The Director of Tisch Library shared some data regarding the impact of the fund on the AS&E community and the desire to continue supporting faculty OA publishing. One of the biggest beneficiaries of the fund is graduate and undergraduate co-authors. Though not eligible to apply for funding independently, students represent a significant population of recipients, and further benefit by the increased readership of OA publications. More information is available on request.

Digital Asset Management
The new administrative interface for our Tufts Digital Library is now live in production! Named the Management of Institutional Repository Assets (MIRA), the interface is a critical step to increasing the number of individuals who can ingest digital materials into our repository for description, preservation, and use. We will continue this year to develop enhancements to the interface, but this is a major milestone in our collaboration with TTS’s Academic Technology (ESTS) and Digital Collections and Archives (DCA) to increase our ability to manage digital assets. We hope to see the amount of material in the Tufts Digital Library (the public interface) grow considerably as a result of this milestone.