DIRECTOR’S SEARCH. Jo-Ann Michalak has announced her retirement date as June 1, 2011. Dean McIntosh will attend the Nov 10 Library Committee meeting to discuss the search process, timetable, and how the Committee will participate.

LIBRARY BUDGET. At the 9/29 Library Committee meeting the FY12 materials budget request of 7% was unanimously endorsed. Harriet has scheduled meetings with Dean Pepall; Deans McClellan and Glaser; Deans Sahagian, Miller, and Edgers; and the Budget and Priorities Committee. She has notified committee members of the meeting dates. Jo-Ann encouraged members to try to attend to provide the user perspective.

LIBRARY CONSTRUCTION. The library is working with the Construction Office to create a construction budget for a Multimedia Production Lab with target to be completed by Fall 2011.

SCANNERS AND DOULBE–SIDED PRINTING. Both are very popular. Duplex printing has been causing lines so a replacement printer has been installed to see if that helps.

STREAMING VIDEO AND MEDIA EQUIPMENT LOANERS. Streaming video is going very well. A few early spring reserves have already been submitted which require streaming video.

EXTENDED LIBRARY AND LATE NIGHT STUDY (LNS) HOURS REQUEST. Tisch Library hours will be extended until midnight Friday and Saturday Dec 10–11 and Dec 17 and 18, one week earlier in fall to accommodate students who have papers due before the start of the reading period. Since spring projects are due earlier because of graduation, library hours will not be extended in May. Similarly Late Night Study until 6 am will start one week earlier in the fall but will not start one week early in the spring.

RESPONDING TO TCU and GSC REQUESTS. Pending TCU requests include: desire for a larger portion of the library to be open later than 1 am and software to reserve group study rooms from outside of the library. GSC would like the library to be open more hours (and is in the process of identifying specific dates and hours) and also has requested software to reserve group study rooms from outside of the library.

USER SURVEY. Undergrad and graduate student focus groups to follow up to the user survey are being scheduled.

LEARNING OUTCOMES ASSESSMENT COMMITTEE. Library research skills have been accepted as the 8th General Academic Skills on the competency list established by disciplines by the Learning Outcomes Assessment Committee. The library plans to contact departments to discuss how to assess library research skills learned in each course.

DIGITIZATION. Tisch Library has committed $5,000 to digitize materials in FY11. Digitization recommendations that will transform teaching will be an agenda topic at the Nov 10th the Library Committee meeting. Recently the library received a gift to digitize Margaret Henderson Floyd’s historic slides of New England architectural landmarks adding metadata to create a website on the internet.

REQUESTS RECEIVED: Requests for the library to charge loaner bikes in and out and restrict smoking at the library entrance, patio, and stairway from Goddard to Professor’s Row. They have been advised if they build support, the library will support these requests.