Library Committee Meeting Minutes  
February 10, 2016 - Noon – 1:30 PM  
Austin Conference Room, Tisch Library

Present: Daniel Abramson (Chair); Daniele Lantagne; Sara Lewis; Marc Hodes; Christiana Olfert; Rachel Bonoan, GSC Student Representative; Bianca Capretta, TCU Senate Student Representative; Ex Officio Members: Laura C. Wood; Dorothy Meaney

Absent: David Garman; Ron Lasser; Ning Ma; Chip Gidney; Pawan Dhingra; Sophie Pearlman, TCU Senate Student Representative

1. Chair’s Welcome and Member Introductions: Daniel Abramson, Chair
Danny welcomed the members of the Library Committee and asked everyone to introduce themselves. Laura Wood also informed the group that Evan Simpson had accepted a position at another university. The job description has been revised and is awaiting approval. The goal is to move quickly toward interviews, involving faculty in the process. Currently, Dorothy Meaney is overseeing Research and Instruction with other staff taking on pieces of Evan’s responsibilities. Erica Schattle is participating in LOAC and Laura is sitting in on other committees.

2. SMFA Library: Laura Wood
Laura and Dorothy started working with Darin Murphy, head of the SMFA library, and others on the integration of the SMFA library in October. Once the SMFA deal is finalized, that library collection will become Tufts’ collection and the library will become a branch library, in a similar way that the Lilly Music library is. There are 3 FT staff plus student workers. The SMFA library’s focus is on contemporary art. There are approximately 27,000 volumes, including 3,000 special collections items (mostly artist books). The collection will be analyzed to determine if there is any overlap with Tisch’s. The facility itself is a mixed use space for teaching, library instruction, visual literacy, and collaboration with staff. The print collection needs to be maintained as a browsable collection. The impact on Tisch will be as follows. The first priority will be to focus on tech integration – importing records into the Tufts catalog; migrating the website and research guides; licensing needed databases; evaluating repository options. Additionally, staff integration, robust shuttle services for people and materials, and collection analysis will need to be addressed. The SMFA library’s bar codes will be replaced this summer to work in Tufts’ system.

The committee expressed their hope that the SMFA Library would be kept as local as possible in terms of control and services for the benefit of the SMFA students and staff. Laura assured them that she and Dorothy have been working hard to advocate and educate, and Laura has been having discussions with Dean Bauer regarding the library. The committee also encouraged thought and discussion about how best to assist SMFA students academically, in terms of research, writing, etc. Tisch staff already had been providing instruction, assistance, and extra support to SMFA students and will continue to partner with faculty to do so.

3. IT Committee: Laura Wood
The faculty will be voting on a Committee on Information Technology bylaws description amendment request that Mitch McVey, Chair, IT Committee, has made at the 2.24 AS&E faculty meeting. The LC members discussed and agreed to their response to this request.

The meeting was adjourned at 1:30 PM. The next Library Committee meeting will be on April 6th at noon in the Austin Conference Room.