Library Committee Meeting Minutes  
February 2, 2018 – 12:00 PM – 1:30 PM  
Conference Room 204, Tisch Library

Present: David Garman (Chair); Matt Panzer; David Ekbladh; Asia Acevedo and Sarah Levin, TCU Senate Representatives; Ex Officio Member: Dorothy Meaney, Interim Director, Tisch Library
Absent: Patrick Forber; Brian Hatcher; Cristian Staii; Rachael Bonoan, GSC Representative

1. Update on Library Director Search: David Garman, Chair
David reported that the pool has been narrowed to 11 candidates. The search committee will be meeting on Monday, 5 February, to determine which three to five of those candidates will move forward to the next stage. Library Committee members expressed interest in being part of the process once candidates are on campus. David will pass this along to Paul Stanton at the meeting. A revised timeline for the interview process also will be discussed at that meeting, but David reported that Paul feels confident that an offer can still be made by late March.

2. Update on Single Service Point and Working Group: Dorothy Meaney
Dorothy discussed the progress of the working group. Improved training for staff and student workers; a schedule for training and curriculum development; and creation of student supervisor positions with peer to peer training has been established. Internal and external documentation are in process. Site visits to institutions with single service points also will be scheduled with both day and evening Access Services staff. Tisch Library’s web team is in the midst of creating a DIY section for our website. Overall, these efforts will aim to redesign the public service model by putting the public first.

Dorothy and Elizabeth Berman, Tisch Library’s Assistant Director for Research and Instruction (R&I), recently met with the Department of Romance Studies to address their concerns about several changes within R&I. Additionally, Dorothy has presented at A&S and SOE faculty meetings re: the same. Overall, there is a stronger connection now between Tisch Library and SOE. Erica Schattle, Team Lead for Science and Engineering; Liz Settoducato, Engineering R&I Instructor; Elizabeth Berman; and Dorothy all are involved in with SOE in a variety of ways and meet regularly to discuss what’s happening.

Dorothy informed the group that there is now an open search for the arts and humanities librarian position previously held by Connie Reik.

3. Tisch Library FY18 and FY19 Budgets: Dorothy Meaney
Dorothy has been having some conversation with Tony Luongo about the FY19 budget, particularly re: the hardship that a flat budget with a reduced amount would create. The Administration is still primarily focused on the FY18 budget. The committee discussed who would be best to talk with about the library’s FY19 budget as well as some strategies for faculty and students for advocating for the library’s budget. David G. offered passing a resolution by the Library Committee in support of restoration of the collections budget and filling professional positions. Dorothy felt it was too early, wanting instead to wait until the FY19 budget planning process was further along to see where things were headed.

Tisch Library had originally planned to add another librarian position this year. Building special and rare books collections has slowed, also. Some discussion ensued about pairing the library with other capital campaign priorities. One of the ideas that came out of thinking about this pairing was helping Tisch Library to create more effective co-working space.
The Library Committee’s TCU Senate reps outlined 3 things students want from the library:
- better access to technology and power
- phone chargers for borrowing → this had just been implemented
- extending lending time for laptops

Dorothy urged the students and faculty to add their feedback to the electronic survey that she had sent out to the Tufts community. She, in turn, will utilize Jumbo Digest, MailChimp, and other means of notification for faculty, staff, and students to inform the community about new library services and resources.

The meeting was adjourned at 1:30 PM. The next Library Committee meeting will take place on 2 March from 11 am – 12:15 pm in Tisch Library’s Conference Room 204.