DIRECTOR’S SEARCH. The search firm, Isaacson Miller, has been retained. A search committee was appointed with members from the Library Committee, ULC, faculty, undergraduate and graduate students. A job description has been posted and hearings with various stakeholders are being held. Interviews are planned for April with a summer appointment.

LIBRARY BUDGET. The Library Committee unanimously endorsed the FY12 materials budget request of 7%. The Budget Review occurred in December 2010 and April 1, 2011 notification of the FY12 budget presented to the Trustees is anticipated.

LIBRARY CONSTRUCTION. A budget and timetable to construct the Digital Design Studio (DDS) in the Media Center’s Viewing Lab has been submitted. The DDS will support curricular needs for multimedia skills and presentations. Nine digital workstations and a presentation practice room are planned. It is anticipated that construction will take a week and will begin shortly after Commencement. A Digital Design Support Bootcamp to educate and coordinate the various digital services has been proposed.

SCANNERS AND PRINTERS. The scanners are very popular because they are free and this is reducing the amount of copying being done. One additional printer and upgrades for the 2 printers occurred over intersession.

STREAMING VIDEO AND MEDIA EQUIPMENT LOANERS. Streaming video has enabled reserve lists to be processed earlier and faster. The Media Equipment Loaners are being used heavily to support class assignments.

RESPONDING TO TCU and GSC REQUESTS. Pending TCU requests include: desire for a larger portion of the library to be open later than 1 am and software to reserve group study rooms from outside of the library. GSC also would like the library to be open more hours (and is in the process of identifying specific dates and hours) and has requested software to reserve group study rooms from outside of the library.

BIKE LOANERS. TCU has approved funding to establish a program to charge loaner bikes in and out (the library will do the charging in and out).

USER SURVEY. Scores on the library’s interpersonal services (access, reference, media, ILL) were over the 90% mark, and many over 95%. The collections score has gone up significantly since 2004, especially amongst faculty, from 78% to over 90%.

LEARNING OUTCOMES ASSESSMENT COMMITTEE. Library research skills have been accepted as the 8th General Academic Skills on the competency list established by the Learning Outcomes Assessment Committee. The library plans to contact departments to discuss how to assess library research skills learned in each course.

DIGITIZATION. The library is digitizing Margaret Henderson Floyd’s historic slides of New England architectural landmarks collection and adding metadata to create a website on the internet. The library has set aside $5,000 to digitize other materials in FY11. Digitization recommendations are welcome.

DIRECTOR’S FUND FOR LIBRARY EXCELLENCE. I have created an endowment to be used by future directors for Tisch Library projects, innovations, and staff training. I hope you will contribute when you are contacted.