

# **GSC Bylaws**

03-04-2013

## **ARTICLE I -- GRADUATE STUDENT ORGANIZATIONS**

### **Section 1. Establishing Graduate Student Organizations (GSOs)**

The Graduate Student Council oversees recognition of graduate student organizations (GSOs) formed with an expressed interest for promoting professionalism, cultural connection, or social life of GSAS and SOE graduate students.

### **Section 2: Recognizing the GSC**

Each GSO seeking recognition from the GSC must recognize, in writing, the GSC's constitution. The GSC will hold on file this document of recognition until the said organization no longer exists.

### **Section 3: Gaining recognition from the GSC**

Each GSO seeking recognition must submit a completed application and Constitution to the GSC Treasurer who will review the application and Constitution and make recommendations to the GSC Executive Board for approval or denial at the next Executive Board meeting. The documentation submitted must clearly express the following:

1. Dedication to promoting the professional, cultural connections, and/or social life of GSAS and SOE graduate students.
2. Proof of at least ten (10) graduate student members who are enrolled Tufts students (number subject to change by Executive Board majority vote based on demographics). If any organization cannot produce 10 signatures (to be held on file at the GSC office), it may petition its circumstances in its application.
3. The organization's uniqueness. No organization can partially or wholly duplicate any organization already registered including the GSC. The GSC may request any new group to clarify, in writing, why it cannot exist as a subcommittee of the existing group it appears to duplicate, a clarification that must be signed by the already existing group.

4. The organization's commitment to being open to all graduate students of the Tufts community except as otherwise provided by state law or university policy.
5. The organization's understanding that its activities can not endanger the safety and/or welfare of its members.
6. That the organization is a non-profit organization.
7. Upon gaining recognition, the GSO provides the GSC with a copy of its Constitution and Statement of Purpose. The GSO will also provide the GSC will all updated copies of their Constitution or Statement of Purpose after any significant changes are made.

#### **Section 4: Registering with Student Activities**

All recognized GSOs must be registered, each semester, with the Office of Campus Life (OCL) as outlined by the OCL. Furthermore, GSOs must reapply each year to the GSC.

#### **Section 5: Privileges of Recognized, Registered GSOs**

Recognition by the GSC and subsequent registration with OCL implies a number of privileges for an organization. These privileges include:

1. The right to schedule university facilities.
2. The option to apply to the GSC's Executive Board for funding.
3. The assignment and use of a mailbox in the Mayer Campus Center.
4. Capability to generate computer printouts and address labels for the organization's use.
5. Maintenance of historical records on each organization in the OCL.
6. Eligibility to participate in the Student Organization Activities Fair held each semester.
7. Inclusion in the annually published booklet *Connect: A Guide to Student Organizations*.
8. Options to seek membership in the Tufts Programming Board

(TPB) and to co-sponsor programs with TPB member organizations.

9. Access to organization advising and training and all other services provided by the OCL.

### **Section 6: Responsibilities of Registered GSOs**

GSOs are expected to comply with the regulatory and procedural guidelines set forth by the OCL and the GSC. The GSC reserves the right to de-recognize, by majority vote, any organization that does not recognize and comply with these guidelines. Every GSO must send a non-voting representative to at least 70% of GSC General Meetings, however this representative may also serve as a (voting) Department Representative, Committee Chair, or Officer.

## **ARTICLE II -- FUNDING GSOs**

### **Section 1: The Right to be Funded**

No GSO has the right to be funded based solely on its status as a recognized GSO; in effect, recognition from the GSC does not guarantee funding from the Executive Board.

### **Section 2: Petitioning for Funding**

Each GSO or individual student is eligible to apply for funding from the GSC, to support events which benefit the broader graduate student population of GSAS and SOE. There shall be 4 funding deadlines approximately as follows:

June 15	for events occurring July 1 – September 30 (including Orientation events)
September 15	for events occurring October 1 – December 31
December 15	for events occurring January 1 – March 31
March 15	for events occurring April 1 – June 30

### **Section 3: Amount of Funding per GSO**

The amount of funds available to each GSO will be subject to its membership

and how closely its activities relate to promoting the professional, cultural connection and/or social life of GSAS and SOE graduate students. The GSCs Executive Board will be charged with drawing up more specific guidelines.

### **ARTICLE III – RELATIONS WITH OTHER GRADUATE AND PROFESSIONAL STUDENT REPRESENTATIVE BODIES AT TUFTS UNIVERSITY**

Should another Tufts graduate school (Dental, Veterinary, Medical, Law and Diplomacy, Nutrition, Biomedical Sciences) organize into a legislative body that gains recognition from the appropriate Tufts committee, the GSC will make every effort to work on a process of recognition that will preserve each group's autonomy as well as promote a working relationship with that body on issues that concern both schools.

### **ARTICLE IV – THE GSC LOUNGE**

#### **Section 1. The GSC Office**

The GSC maintains a part of the Graduate Student Council Lounge as its main office for all business purposes.

#### **Section 2. Lounge Services**

The GSC offers a variety of services available to the entire graduate student population of AS&E through its Lounge. Services are evaluated and maintained at the discretion of the Executive Board in consultation with the GSC general assembly.

#### **Section 3. Lounge Manager**

The Lounge services and upkeep are overseen by a Lounge Manager.

All graduate students of GSAS and SOE are eligible to apply for the Lounge Manager position.

A Lounge Manager is selected or re-approved at the start of the term for each new Executive Board. The Lounge Manager is selected by the Officers in consultation with the Budget Coordinator (from the Office of Campus Life) and with representatives from the Office of Graduate Studies.

The Lounge Manager may be removed at any time for failure to execute the tasks and expectations of the position. Removal must be initiated by the GSC

Officers and done in consultation with the Budget Coordinator (from the Office of Campus Life) and with representatives from the Office of Graduate Studies. A new Lounge Manager should be hired for the remainder of the term using the hiring procedure previously outlined.

The Lounge Manager provides support for the Secretary and Treasurer as outlined in appropriate guidelines.

The Office Manager receives a stipend which is determined during the Budgeting Meeting (see Constitution, Art. XIV, Section 1).

#### **Section 4. Lounge Workers**

The GSC employs lounge workers for the general purpose of providing technical support in the GSC Lounge and to assist all graduate students with services such as ticket sales and lounge space scheduling. Lounge workers report to the Lounge Manager (Section 3) who in turn reports to the Treasurer on matters regarding worker performance and pay.

All graduate students of GSAS and SOE are eligible to apply for lounge worker positions.

Lounge workers are hired by the Officers and/or Lounge Manager in consultation with the Budget Coordinator (from the Office of Campus Life) and with representatives from the Office of Graduate Studies.

Lounge workers may be removed at any time for failure to execute the tasks and expectations of the job. Removal must be initiated by the Officers and/or Lounge Manager and done in consultation with the Budget Coordinator (from the Office of Campus Life) and with representatives from the Office of Graduate Studies. New lounge workers should be hired for the remainder of the term using the hiring procedure previously outlined.